Print Form

DHRM USE ONLY
☐ Eligible for Consideration

Date _____ HR initials _____

THE STATE OF UTAH

GOVERNOR'S AWARD FOR EXCELLENCE

Nomination Form for Nomination Year January through December 2008

This award is for executive branch employees, managers or groups of individuals. Anyone may submit nominations. This nomination is for the following category (please mark one):

- ☐ Heroism
- ☐ Humanitarianism
- ☐ Innovation and Efficiency
- ☐ Leadership
- ☐ Outstanding Public Service

Nominee's Name _____

Use additional forms for team nominations.

Title _____

Agency and Division _____

Work address/City/Zip _____

Work phone number _____

Nominee's Supervisor _____

Title _____

Agency and Division _____

Work address/City/Zip _____

Work phone number _____

Nominator's Name _____

Title _____

Agency/Division or Company _____

Work address/City/Zip _____

Work phone number _____

Instructions for completing and submitting the nomination:

1) A narrative of no more than two (2) printed pages explaining the nominee's performance and reason(s) for consideration for this award **must** accompany this form. Incomplete or improperly filled out forms may result in disqualification for the award.

Describe how the person or team exhibits or demonstrates the listed qualities or abilities. **Please provide specific examples including outcomes achieved within the nomination year.** Additional documentation, such as letters of commendation, newspaper articles, etc., will be considered in evaluating and validating nominations.

2) Nominations must be submitted to their agency Human Resource office or HR representative **by close of business on February 23 2009.**

For questions, please call DHRM at (801)538-3025.