



Spring 2012 Registration

The Utah Certified Public Manager[®] Program increases the professional performance of current and future government managers. Certified Public Manager[®] is a professional designation granted by nationally accredited programs in state and federal governments. The Utah CPM program focuses on competencies and learning outcomes. Completion of all three courses is required to earn the designation of Certified Public Manager[®].

Spring classes begin the week of April 3rd. Classes are 8 hours in length, one day each week throughout the term. Work with your supervisor to determine which class time will best support other work duties. Fee is \$650.

Please register early as class sizes are limited. Registration deadline is March 25th

Attendees must read the Utah CPM Handbook and become familiar with the Policies and Procedures section prior to the beginning of classes. Click [here](#) to access this handbook, or go to www.cpm.utah.gov and click on the CPM Handbook link.

Notice to State of Utah Employees: Enrollment is open to individuals receiving authorization from supervisors and may be contingent upon department policies and funding.

Please "click" on the class you wish to register for!

Course 1 is 10 weeks, 1 day each week:

CPM Course 1 - Classes held Tuesdays, 8 am, 4/3/12—6/5/12, State Capitol, DHRM Training Room

Course 2 is 10 weeks, 1 day each week:

CPM Course 2 - Classes held Wednesdays, 8 am, 4/4/12—6/6/12, State Capitol, DHRM Training Room

Course 3 is 12 weeks, 1 day each week:

CPM Course 3 - Classes held Thursdays, 8 am, 4/5/12—6/21/12, State Capitol, DHRM Training Room

Course 1 and Course 2 must be complete prior to registering for Course 3

In addition to completing all three Courses, students must submit 40 hours of elective credit to receive the Certified Public Manager[®] designation. See the Policies and Procedures of the CPM handbook for full details.

How do I get to the training room at the Capitol?

[CLICK HERE](#)

Register through the **HRE_{venture} events management system.**



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(<https://hreventure.dhrm.utah.gov/utc/>)

Login by entering your email address and password. If you have not used the system previously, click the 'I Forgot My Password' link and follow the prompts. After logging in, you will see a listing of events available for registration.

If you have questions regarding enrollment, please contact Gary Schow at gschow@utah.gov or 801-538-4022.

